



The Fifteenth General Assembly of the EUROGRAPHICS Association was held at the SAS Hotel, Oslo, Norway, on Thursday 15 September 1994, at 16.45. The Chairman, D.B. Arnold, welcomed the 58 members present.

1. Minutes of the fourteenth General Assembly

The minutes of the fourteenth General Assembly, published in *Computer Graphics Forum*, Vol. 12, No. 5, pp. 363-369 (1993) were approved (proposed by A.M. Mumford, seconded by P.R. Bono, nem con.).

2. Matters Arising

There were no matters arising.

3. Chairman's Report

The Chairman announced that three new Fellows of the Association have been appointed: Ivan Herman, Lars Kjelldahl and Phil J. Willis. They were congratulated on their appointments.

The Chairman said that the meeting would follow the format of the previous AGM in that he would present an overview of the Association's programme during the year and that individuals would then speak on those matters that required decisions to be taken at the AGM. He stressed that the work of the Association is carried out by many people and that he would be reporting on their behalf to save time.

4. Annual Report of Activities

4.1. General

The Chairman reported that the year had been a difficult one for the Association as would become clear from the financial reports. The Executive Committee is aware of the problems, but they are not easy problems to solve. Some changes are already planned and a Future Directions Workshop at which the shape and direction of the Association will be explored in depth is being organized.

4.2. Chairman's Activities

EUROGRAPHICS has become affiliated to CEPIS (Council of European Professional Informatics Societies) during the year. CEPIS is a grouping of professional societies of EU member states, to which 19 societies belong. Liaison activities with CEPIS have commenced.

Contacts have also been maintained with Siggraph over the year and the Chairman said that he was particularly pleased that the Chairman of Siggraph, Mary Whitton, was able to attend Eurographics '94.

4.3. Promotion

The Promotion activities have been under the chairmanship of Anne Mumford. Much more use has been made of electronic means of promotion. Ivan Herman is establishing a WWW home page and Sabine Coquillart maintains a gopher server. An email address eg.org has been set up and a working party is looking at a naming policy on that.

An advert was placed in the journal *Computer Graphics* but did not produce a large result. Various promotional mailings have been made during the year.

Toby Howard and Roger Hubbard have been the editors of *EG News* since it was started and have now decided to step down. The meeting recorded its thanks to them for their efforts in this venture.

The Executive Committee was unconvinced that the envisaged role of *EG News* was now being fully met and in the absence of volunteers to take on this activity, it had been decided to replace *EG News* by various electronic means of publication in the future.

4.4. Publications

Werner Purgathofer has chaired the Publications Board during the year. *Computer Graphics Forum* continues to be well-run and a good co-operation has been established with Blackwell Publishers. The Association can be justly proud of the efforts of Phil Willis and Hans-Peter Seidel, the Chief Editors.

The Board is concerned to publish workshop proceedings in a timely manner. Two experiments are being carried out with Springer-Wien: the proceedings of the Multimedia Symposium are now available and the trend in sales is encouraging. A second experiment is underway.

The possibilities for offering a "plus" package to institutional and individual members, which would contain workshop proceedings is being investigated.

The name of the EUROGRAPHICS Technical Reports series is to be changed. Two new series: EUROGRAPHICS Workshop Proceedings Series and EUROGRAPHICS Publications Series are to be introduced and new ISSNs will be sought for these to enable publications in these series to be properly referenced.

4.5. Workshops

The Workshops and Working Groups Board has continued under the chairmanship of Sabine Coquillart. Seven workshops have been held between the close of the AGM in Barcelona and the start of the current conference: 4th Animation and Simulation Workshop, 8th Graphics Hardware Workshop, Virtual Environments Workshop, 4th

Object-Oriented Graphics Workshop, Design and Specification of Interactive Systems, 5th Rendering Workshop, 5th Scientific Visualization Workshop. Excluding the Rendering Workshop, the workshops have been attended by 68 members and 105 non-members. An additional 80 people attended the Rendering Workshop, though figures on the breakdown of members and non-members to this event were not to hand. Thus a total of 253 people have attended workshop events during the year. The Chairman pointed out that this represented a huge amount of work by a large number of people. He pointed out that the workshops have been financially successful and have generated a small but significant surplus and also publications revenue for the Association. The Chairman thought it bizarre that workshops are attended by more non-members of the Association than members, especially in the light of the discount rates offered to members.

The 4th Workshop on Graphics and Visualization Education and the 9th Graphics Hardware Workshop were held immediately prior to Eurographics '94. The 5th Animation and Simulation Workshop will take place immediately after the conference. A 2nd Workshop on Virtual Environments is being planned in conjunction with Imagina.

The Chairman reported that Sabine Coquillart is standing down as Chairman of this Board in order to make space for organizing Eurographics '96. He expressed his gratitude to Sabine for the effort that she has put into this area. He reported that Xavier Pueyo has agreed to take over the Chairmanship of this Board.

4.6. Events

Accounts for Eurographics '92 and '93 have been finalized during the year. Organizationally, Eurographics '94 has been very successful. It is too early to give a definitive statement about the financial aspects of the conference, but the provisional results are encouraging.

Eurographics '95 will be held in Maastricht, the Netherlands.

It is anticipated that Eurographics'96 will be held in France. It will be a double event, consisting of the Eurographics event as now and an event on medical graphics. The venue is expected to be Poitiers or Annecy, the venue will be finalized in the next two to three months.

4.7. Constitution Ballot

A letter ballot on the revisions to the Constitutions and Bye-laws was held during the year. 611 ballot forms were issued. A total of 145 ballot papers was returned, all of which were valid. 142 members voted in favour of the revisions and 3 against. The revisions were therefore approved.

Dr Brodlied noted that the Chairman's opening remarks suggested that the Association had faced a very difficult year, but the Chairman's report did not seem to reflect this.

The Chairman replied that the difficulties would become apparent in the financial reports. The activities of the Association are very good, the difficulty is that they do not attract enough participants.

5. Presentation of Accounts

5.1. Introduction

The Treasurer, David Duce, presented the financial reports. A ballot to change the fiscal year from 1 July to 30 June to the calendar year took place as announced at the 1993 General Assembly. 369 members voted in favour, none against and there were no abstentions. The change was therefore approved with effect from 1 January 1994. The General Assembly was presented with audited accounts for the six month period 1 July to 31 December 1993 and interim accounts from 1 January to 17 July 1994. A budget for the calendar year 1995 was presented later in the meeting. A written report from the Treasurer and the Auditor was distributed to the members present.

The table below reports income and expenditure on the membership account and compares this with the budget for the period. This budget was constructed from the five year forward look presented to the General Assembly in September 1993 and is derived by apportioning expenditure for the 1993/94 year between the two six month periods, July to December and January to June. The figures were approved by the Executive Board in November 1993.

	Actual	Budget
<i>Income</i>		
Membership fees	37,014.78	0.00
Conference surplus	4,680.62	55,000.00
Royalties	0.00	0.00
Bookshop	40,739.29	27,000.00
Bank interest	18,208.15	13,800.00
Total	100,642.84	95,800.00
<i>Less Expenditure</i>		
Executive Board	10,748.27	10,500.00
Professional Board	120.00	2,500.00
Chapters	0.00	0.00
Workshop Board	1,715.04	5,000.00
Ops- Secretary	30,290.20	29,000.00
Ops- Treasurer	5,076.96	10,000.00
Ops- Taxation	2,684.60	5,500.00
Promotions Board	9,611.20	10,000.00
Publications Board	8,943.88	26,900.00
Bookshop	48,091.43	38,900.00
Total	117,281.58	138,300.00
Surplus/Deficit	-16,638.74	-42,500.00

- (1) The membership income was budgeted to be zero. The income received during the period July to December mainly relates to renewal of subscriptions for 1994 and this should properly be shown as income received in

advance for which the corresponding expenditure will occur in the 1994 financial year. The amount received in membership renewals for 1994 is 26,939.05 Sfr. There is also a small amount of money owing from Eurographics '93 in respect of members who renewed their subscriptions to the Association with the conference fee or who chose to join the Association and made payment with the conference fee.

- (2) The items in the conference surplus line are income from the Rendering Workshop and the Scientific Visualization Workshop held in the first half of 1993. The Eurographics fee from the Barcelona event was received at the start of the 1994 financial year.
- (3) The Bookshop Income line includes income received in advance orders for the Eurographics '94 conference proceedings (option 2 membership).
- (4) The Publications Board budget is underspent because the invoice from Blackwells for issue 5 of volume 12 of Computer Graphics Forum was not received in time for payment to be made before 31 December 1993.

The next table shows the state of the repayment conference accounts. This is money which the Association spends on behalf of conferences, and at the close of each event, is reimbursed in full to the Association. Expenditure has occurred in more than one financial period. The column labelled Cumulative gives the total income and expenditure under each heading. The column labelled 1993 gives expenditure and income between July and December 1993.

	Cumulative	Jul - Dec 1993
EG93 Income	1,547.62	1,547.62
EG93 Expenditure	2,523.62	1,497.25
Surplus/Deficit	-976.00	50.37
EG94 Income	0.00	0.00
EG94 Expenditure	25,704.43	22,045.72
Surplus/Deficit	-25,704.43	-22,045.72
Overall Surplus/Deficit	-26,680.43	-21,995.35

An advance of 20,000 Sfr has been made to the Eurographics '94 conference which is to be repaid at the close of the conference.

The Auditor's Report is reproduced at the end of these minutes. The audited accounts are printed below.

Profit and Loss Account (July 1 to 31 December 1993)

Income	Sfr
Subscription	12,464.64
Repayment on book sales	40,739.29
Bank interests	596.67
Short term deposit interests	7,105.65
Conference surplus	4,680.62
Various income	13.00
Exchange differences	535.77
	<u>66,135.64</u>

Expenditure	
Executive Board	10,748.28
Workshops Board	1,715.04
Secretariat	28,520.20
Treasurer	3,306.49
Promotion Board	9,611.20
Bookshop and Publication Board	22,635.31
Professional Board	120.00
	<u>76,656.52</u>
Result	
Loss for the period	<u><u>-10,520.88</u></u>

Balance Sheet as at December 31st, 1993

Assets	Sfr.
Cash	10,177.92
Bank	43,950.83
Short term deposit	300,000.00
Federal withholding tax	5,690.60
EG '93 account	976.00
EG '94 account	26,136.56
	<u>386,931.91</u>
Liabilities	
Accounts payable	43,674.55
Fortune	343,257.36
	<u>386,931.91</u>

- (1) The Membership fees income differs between the two sets of accounts because the subscription payments for 1994 received during 1993 have been carried into financial year 1994 in the audited accounts, but not in the internal accounts.
- (2) The Bookshop and Publications Board headings have been combined in the audited accounts in order to facilitate carrying into 1994 the provision made in the 1992/93 accounts for payment of the invoice for Computer Graphics Forum volume 12 issue 5 in the financial year ending December 1993.
- (3) Interest and withholding taxation are handled differently between the audited and management accounts.

There were no questions on the accounts.

Professor Arnold proposed that the audited accounts be approved, seconded by Dr Schönhut. The motion was carried nem con.

The table below reports income and expenditure on the membership account and compares this with the budget for the 1994 financial year. This budget was constructed from the five year forward look presented to the General Assembly in September 1993 and is derived by apportioning expenditure for the 1993/94 and the 1994/95 years between the six month periods, July to December and January to June. The figures were approved by the Executive Board in November 1993.

Membership Account

	Actual	Budget	Forecast
Income			
Membership fees	62,068.12	118,200.00	99,000.00
Conference surplus	21,975.39	60,000.00	42,000.00
Royalties	8,526.10	20,000.00	8,526.10
Bookshop	24,890.73	52,900.00	54,000.00
Bank interest	11,347.46	15,600.00	16,000.00
Total	128,807.80	266,700.00	219,526.10
Less Expenditure			
Executive Board	4,440.28	21,500.00	21,500.00
Professional Board	2,519.56	5,100.00	5,100.00
Chapters	0.00	4,000.00	3,520.00
Workshop Board	1,864.25	10,300.00	10,300.00
Ops- Secretary	27,097.80	59,500.00	54,500.00
Ops- Treasurer	8,848.29	20,500.00	20,500.00
Ops- Taxation	4,823.15	10,300.00	10,000.00
Promotions Board	3,922.20	20,500.00	20,500.00
Publications Board	51,367.67	61,800.00	73,000.00
Bookshop	16,772.50	43,000.00	50,000.00
Total	121,655.70	256,500.00	268,920.00
Surplus/Deficit	7,152.10	10,200.00	-49,393.90

Repayment Conference Accounts Summary

	Cumulative	Current Yr.	Forecast
EG93 Income	1,547.62	0.00	0.00
EG93 Expenditure	2,523.62	0.00	0.00
Surplus/Deficit	-976.00	0.00	0.00
EG94 Income	0.00	0.00	28,504.66
EG94 Expenditure	28,504.66	3,467.65	3,467.65
Surplus/Deficit	-28,504.66	-3,467.65	25,037.01
EG95 Income	0.00	0.00	0.00
EG95 Expenditure	0.00	0.00	55,000.00
Surplus/Deficit	0.00	0.00	-55,000.00
Overall Surplus/Deficit	-29,480.66	-3,467.65	-29,962.99

Cash Flow Summary January to July 1994 and Forecast to December 1994

	Current	Forecast
Membership account	7,152.10	-49,393.90
Conference repayment accounts	-3,467.65	-29,962.99
Total	3,684.45	-79,356.89

The Chairman thanked the Treasurer for his efforts in producing the accounts.

6. Appointment of Auditors

Professor Arnold proposed that Antoine Richard SA be appointed auditors for the financial year commencing 1 January 1995. Dr Brodlied seconded. The motion was carried nem con.

7. Executive Committee Elections**7.1. Results of the 1994 Elections**

The Chairman reported the results of the 1994 elections. 240 ballot forms were returned.

Candidate	Region	Votes	
Bergeron	7	130	Elected
Brunet	5	140	Elected
Day	1	65	
Duce	1	158	Elected
Faconti	5	76	
Fellner	2	60	
Herman	3	105	Elected
Kjellldahl	4	110	Elected
Krömker	2	85	
Post	3	113	Elected
Puech	5	91	
Purgathofer	2	134	Elected
Schönhut	2	85	
Teixeira	5	91	

Professor Jansen has resigned from the Executive Committee and the Chairman reported that C. Puech has been asked to fill the remaining 2 years of Professor Jansen's term of office. Professor Teixeira is already coopted to the Executive Committee through his chairmanship of the Portuguese Chapter.

The Chairman congratulated those who had been elected and thanked those who were not elected for their support of the Association.

The composition of the Executive Committee will be:

Until 1995. Arnold (1), Coquillart (5), Hewitt (1), Hopgood (1), Mäntylä(4), Mumford (1), van Wijk (3).

Until 1996. Bono (7), Encarnacao (2), ten Hagen (3), Puech (3), Klimenko (6), Rossignac (7), Vandoni (5).

Until 1997. Bergeron (7), Brunet (5), Duce (1), Herman (3), Kjellldahl (4), Post (3), Purgathofer (2).

The numbers in brackets after each name indicate the region to which the member belongs, using the regions which were defined in the old Constitution and Bye-laws.

7.2. Appointment of Nominating Committee

The General Assembly appoints two members to a Nominating Committee whose function is to nominate candidates for the Executive Committee elections. The Executive Committee has appointed I. Herman and L. Kjellldahl.

Professor Hopgood and Mr Hewitt proposed and seconded the nominations of Dr K.W. Brodlied and Professor W. Strasser. There being no further nominations, Dr Brodlied and Professor Strasser were elected to represent the General Assembly.

8. Revisions to the Constitution

Bob Hopgood spoke about the consequences of the letter ballot which approved the revisions to the Constitution. The new Constitution defines mechanisms, not the results of applying the mechanisms. As a consequence, fewer changes will be required to the Constitution in future. The changes were made on the recommendation of the Association's lawyer. The General Assembly is required to authorize changes to:

- Fees ($\frac{2}{3}$ majority)
- Electoral regions (simple majority). There shall be at least 4 and at most 8.
- Number of Executives per Electoral Region (simple majority). There shall be at least 1 per region.

This General Assembly would be invited to confirm the fees (the aim would be to leave the current scale of fees unchanged) and to change the regions and guaranteed Executives per region.

The following scale of fees, with effect from 1 January 1995 was proposed by Professor Arnold and seconded by Mr Hewitt.

- Individual Ordinary Members, 130 Sfr, with a discount of 10 Sfr for payments received before 15 January.
- Spouses (Ordinary Members) who receive only one copy of the journal, pay 1.8 times the Ordinary Member subscription rate.
- Student Members, one half of the Individual Ordinary Members fee.
- Institutional Members, the fee payable is based on the benefits desired.

Contact persons	2	4	6
Discounted Registrations	3	5	7
Library copies of journal	2	4	6
Fee (Sfr)	1200	2000	2600

Bob Hopgood explained that the Executive Committee is looking at some more flexible options for Institutional Members, as an alternative to the present options. Vouchers would be offered which would enable Institutional Members to choose between a range of benefits. The Executive Committee wish to introduce this option in 1995.

The proposal was approved nem con.

He then went on to introduce the proposals for changes to the electoral regions. The old Constitution and Bye-laws defined 7 regions. This scheme is in need of changes because of changes in the map of Europe and because some countries were omitted. He showed that the present system does not give a good balance between the number of

members in each region and the number of representatives on the Executive Committee. He explained that the aim of changing the regions is to balance the number of members in each region, taking some account of potential membership and correcting the percentage of Executives by appropriate allocation of guaranteed Executives in each region. It was also felt to be important that the regions should be geographically sensible. The Executive Committee believed that this could best be achieved by increasing the number of regions from 7 to 8 by splitting region 5 into two and moving Austria to region 7.

The following definition of regions and numbers of guaranteed Executives per region was proposed by Dr Bono and seconded by Professor Arnold.

- Region 1. United Kingdom, Ireland.
- Region 2. Germany.
- Region 3. Netherlands, Belgium, Luxembourg, Liechtenstein.
- Region 4. Norway, Sweden, Denmark, Finland, Estonia, Latvia, Lithuania, Iceland.
- Region 5. Italy, Switzerland, France, Monaco, Malta.
- Region 6. Spain, Portugal, Andorra.
- Region 7. Rest of Europe.
- Region 8. Rest of the World (non-European).

There shall be two guaranteed Executives for regions 1, 2, 5, 6 and 8. There shall be one guaranteed Executive for regions 3, 4 and 7.

The proposal was approved nem con.

As a consequence of this, there will be regional elections in 1995 and one new Executive Committee member is guaranteed for each of regions 2 (Germany) and 6 (Spain, Portugal and Andorra).

The lawyer also suggested formally recognizing Chapters as a part of the organization by establishing a contract with each Chapter. This is in hand. The contract with cover areas such as reciprocal advertising of events, profit sharing on jointly organized events and ensuring that new members in the region are notified to both sides.

The Professional Board and Chapters are also considering the introduction of a light weight student membership administered by Chapters.

9. Budget and Forward Look

The Treasurer presented the budget for 1995 and forward look until 1999. He explained that the forward look beyond 1995 was very provisional and is expected to change in the light of the Future Directions Workshop referred to earlier.

Membership Account (Figures are K Sfr)

	95	96	97	98	99
Income					
Member fees	107.8	107.8	107.8	107.8	107.8
Royalties	8.0	8.0	8.0	8.0	8.0
Events	60.0	65.5	66.0	66.0	67.2
B'shop & Procs.	55.8	59.3	63.0	66.9	71.2
Interest	9.5	9.5	9.5	9.5	9.5
	241.1	250.1	254.3	258.8	263.7
Expenditure					
Exec. Brd.	11.5	12.1	12.7	13.3	14.0
FP W'shop	5.0				
Prof. Brd.	5.0	5.3	5.5	5.8	6.1
W'shops Brd.	10.5	11.0	11.6	12.2	12.8
Chapters	3.6	3.6	3.6	3.6	3.6
Operations					
Secretary	58.5	61.4	64.5	67.7	71.1
Treasurer	18.0	18.9	19.8	20.8	21.9
Taxation	8.8	8.8	8.8	8.8	8.8
Promotions	15.0	15.8	16.5	17.4	18.2
Publications	58.5	62.3	66.3	70.6	75.2
B'shop & Procs.	46.9	49.7	52.8	56.0	59.5
	241.3	248.9	262.1	276.2	291.2
Surplus/(Deficit)	-0.2	1.2	-7.8	-17.4	-27.5

Repayment Conference Accounts (Figures are K Sfr)

	95	96	97	98	99
Income					
EG95	60.0	0.0	0.0	0.0	0.0
EG96	0	9.0	0.0	0.0	0.0
EG97	0.0	0.0	9.0	0.0	0.0
EG98	0.0	0.0	0.0	9.0	0.0
EG99	0.0	0.0	0.0	0.0	9.0
	60.0	9.0	9.0	9.0	9.0
Expenditure					
EG95	5.0	0.0	0.0	0.0	0.0
EG96	3.0	6.0	0.0	0.0	0.0
EG97	0.0	3.0	6.0	0.0	0.0
EG98	0.0	0.0	3.0	6.0	0.0
EG99	0.0	0.0	0.0	3.0	6.0
EG00	0.0	0.0	0.0	0.0	3.0
	8.0	9.0	9.0	9.0	9.0
Cash flow	52.0	0.0	0.0	0.0	0.0

- (1) The membership income is based on a flat membership profile of 600 individual ordinary members and 29 Institutional Members. Membership fees are held constant at their current levels.
- (2) It is too early to be certain about the income from Eurographics '94, but the figure included in the budget (50K Sfr) is believed to be realistic.

- (3) The Executive Board budget has been halved (relative to the forward look presented at the 1993 General Assembly) in an effort to save costs. Other budgets have been reduced also, but by relatively smaller amounts.
- (4) The Promotions Board budget has been reduced following the decision to replace EG News with electronic news services.

There were no questions on the proposal.

Acceptance of the budget as presented was proposed by Professor Arnold and seconded by Dr Herman. The proposal was carried nem con.

10. Executive Board 1995

The Chairman announced the composition of the Executive Board for 1995.

Chairman	D.B. Arnold
Vice-Chairs	P. Brunet
	W.T. Hewitt
Secretary	C.E. Vandoni
Treasurer	D.A. Duce
Asst. Treasurer	D. Fellner
Executive Board	D.B. Arnold
Operations Board	C.E. Vandoni
Workshops Board	X. Pueyo
Publication Board	W. Purgathofer
Promotions Board	A. Mumford
Professional Board	F.R.A. Hopgood

The Chairman recorded thanks to Terry Morrow for his efforts as Assistant Treasurer over the years.

11. Date of Next Meeting

The next meeting will be held on Thursday 31 August 1995 in Maastricht, the Netherlands.

12. Any Other Business

There was no further business.

The meeting closed at 17.40.

Antoine Richard

 Membre de la Chambre fiduciaire

REPORT OF THE AUDITOR TO
THE GENERAL MEETING OF
EUROGRAPHICS ASSOCIATION
GENEVA

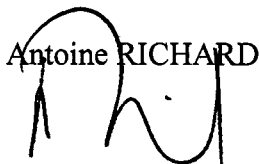
As auditor of your Association, I have examined the accounts for the year ended December 31st, 1993, in accordance with the provisions of the law.

I have come to the conclusion that :

- the balance sheet of profit and loss account are in agreement with the books
- the books of account have been properly kept
- the financial position and the results or operations are presented in accordance with generally accepted accounting principles.

Based on the result of my examination, I recommend that the accounts submitted to you be approved.

Geneva, June 6th, 1994

Antoine RICHARD


Enclosures : Balance sheet
Profit and loss account